

Tuesday, February 19, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Feb 19, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Feb 19, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Feb 19, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Feb 19, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Feb 19, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc020419.pdf \(139 KB\)](#)

[cc021119.pdf \(64 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[apsummary 02-19-19.pdf \(378 KB\)](#)
[Accts Pay 02-19-19.pdf \(312 KB\)](#)
[balanc sheets 1-31-19.pdf \(332 KB\)](#)
[Budget Perform 1-31-19.pdf \(394 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Resolution #R2019-02-04 to Amend 2018 MFT General Maintenance Funding
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Resolution #R2019-02-04 to Amend 2018 MFT General Maintenance Funding.

Public Content

Resolution #R2019-02-04 amends the 2018 MFT funding to reflect projected expenses. MFT runs on a calendar year basis while the City operates on a May 1 fiscal which can make it more difficult. All funds are currently budgeted. This resolution simply authorizes their use.

File Attachments

Consent

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3. Consent Agenda

Subject :	D. Resolution #R2019-02-05 to Amend 2019 MFT General Maintenance Funding
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Resolution #R2019-02-05 to Amend 2018 MFT General Maintenance Funding.

Public Content

Resolution #R2019-02-05 amends the 2019 MFT funding to reflect projected expenses. MFT runs on a calendar year basis while the City operates on a May 1 fiscal which can make it more difficult. All funds are currently budgeted. This resolution simply authorizes their use.

File Attachments

Consent

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3. Consent Agenda

Subject :	E. Resolution #R2019-02-06 to close out funding for Bridge
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends approval of Resolution #R2019-02-06, authorizing \$449,192.53 for improvements to the Route 40 bridge

Public Content

Resolution #R2019-02-06 is a cleanup item to authorize MFT funds for the City's share of the IDOT Route 40 bridge expenses. While IDOT explicitly authorized the expenditure and payback plan for the City's portion of the bridge expenses, and MFT funds were used to reimburse the State, the City is still required to pass a resolution authorizing the use of the MFT funds.

File Attachments

[R2019-2-6 mft bridge.pdf \(57 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Acceptance of the bid for demolition of a two-family dwelling located at 305 Wallace Street
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the Staff that the City Council award the contract to demolish 305 Wallace Street to Stichter Construction, Inc., of Erie, Illinois, in the amount of \$8,150.00.

Public Content

The City of Sterling acquired the subject property by a Judicial Deed on December 3, 2018. Bids were advertised for the demolition of the building on January 18, 2019, and five (5) bids were received. The bids were opened on Monday, February 11, 2019.

The low bid received was from Stichter Construction, Incorporated, Erie, Illinois, in the amount of \$8,150.00. The bid was found to be in accordance with the Bid Specifications.

Funding for this work will be from the General Fund.

File Attachments

[Photo 305 Wallace.jpg \(192 KB\)](#)
[demo - 305 Wallace St.pdf \(28 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Audit Services for fiscal years 2019 through 2022
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	It is the recommendation of the City Staff that the Mayor and Council accept the low bid of Hopkins & Associates to provide audit services for fiscal years ending 2019, 2020, 2021, and 2022.

Public Content

On February 12, 2019, two bids to provide auditing services for fiscal years ending 2019 through 2022 were opened. Of the two proposals, Hopkins & Associates from Granville was the low bidder for basic audit services for all four fiscal years. After reviewing the proposals, staff believes acceptance of the low bid from Hopkins & Associates would best serve the City's needs.

It should be noted that bids were significantly lower than the audit bids received 8 years ago. Also, the bid from Hopkins & Associates is less than the \$19,900 the City paid for audit services for fiscal year 2018.

Attached is a copy of the bid opening minutes with a summary of the two bids received. Also attached is a comparison to bids received 8 years ago.

File Attachments

[auditbids2019.pdf \(57 KB\)](#)
[Audit comparisons.pdf \(110 KB\)](#)

Consent

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3. Consent Agenda

Subject :	H. Ordinance #2019-02-02 Annexation of Property from Sterling Park District located at the northwest corner of West LeFevre and Lynn Boulevard
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Ordinance 2019-02-02 which allows the above mentioned property to be annexed in the City of Sterling and be zoned LM.

Public Content

The Plan Commission conducted a public hearing on January 17, 2019. The Plan Commission recommended annexation of said property with the zoning classification of LM (Light Manufacturing). This parcel will be subject to changes as part of the roundabout project in 2019.

File Attachments

[2019-2-2 annex SPD.pdf \(14 KB\)](#)

[2019-2-2 annex SPD-exhibits.pdf \(282 KB\)](#)

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3. Consent Agenda

Subject :	I. Ordinance #2019-02-03 Annexation of Property from Sterling Industrial Development Commission located at the northeast corner of West LeFevre and Lynn Boulevard
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Ordinance 2019-02-03 which allows the above mentioned property to be annexed in the City of Sterling and be zoned LM.

Public Content

The Plan Commission conducted a public hearing on January 17, 2019. The Plan Commission recommended annexation of said property with the zoning classification of LM (Light Manufacturing). This parcel will be subject to changes as part of the roundabout project in 2019.

File Attachments

[2019-2-3 annex SIDC.pdf \(15 KB\)](#)

[2019-2-3 annex SIDC-exhibits.pdf \(375 KB\)](#)

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8. Business Items

Subject :	A. Fehr Graham Lawrence Brothers Building Agreement
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends authorizing the City Manager to sign the Agreement for Professional Services with Fehr Graham for Phase 2 environmental assessment work at the Lawrence Brothers site in the amount of \$85,000 and \$25,000 additional for lab testing if required.

Public Content

At the January 21st Council Meeting, the Council approved a resolution ranking the environmental firms that responded to an RFQ for environmental services related to the Lawrence Brothers site. City staff then worked with Fehr-Graham to reach a proposal. The proposed Scope of Work has two pricing structures, depending on the ability to get the IEPA to assist in the testing of the materials.

Fehr-Graham will conduct 54 borings throughout the site. They anticipate being on site in approximately 30 days, with work completed 60 days thereafter. Funding for this first step of Phase 2 work comes from the Sterling Industrial Development Commission, which authorized using funds that were part of the now dissolved Revolving Loan Fund program.

File Attachments

[fehrgraham-agreement.pdf \(129 KB\)](#)

8. Business Items

Subject :	B. Approve Task Orders for Engineering Services with Strand Engineering for 4th and 5th Avenue drainage improvements
Meeting :	Feb 19, 2019 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends authorizing the City Manager to sign Task Orders related to Engineering Services for the 4th and 5th Avenue drainage improvements

Public Content

This project would entail storm sewer construction on 4th Avenue from 19th Street to Folkers Road, 5th Avenue from 19th Street to Grobe Road and 23rd Street between 4th Avenue and 5th Avenue. Full street, curb and gutter, and sidewalk construction is slated for 4th Avenue, 5th Avenue and 23rd Street. Preliminary Engineering is \$96,000. Bid docs and construction engineering is estimated at \$173,000. The construction estimate is \$1.4-\$1.5million. Funding for the project will come from the Local Option Sales Tax funded Stormwater Fund.

Survey work and utility work would be performed in 2019 with construction to begin in 2020. This would give the utility companies the summer to move their utilities and eliminate the issues that we had this year with the utility companies slowing down the contractors. Strand would like to begin the survey work as soon as the snow melts.

File Attachments

[strand 4th 5th drainage designing.pdf \(100 KB\)](#)

[strand 4th 5th drainage engineering.pdf \(155 KB\)](#)

11. Adjourn to Budget Study Session

Subject :

A. Adjourn to Budget Study Session

Meeting :

Feb 19, 2019 - City Council Meeting at 6:
30 pm

Type :

File Attachments

[1100 General 19-20.pdf \(313 KB\)](#)

[1800 Capital 19-20.pdf \(48 KB\)](#)