

Monday, February 5, 2024
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Zoom Link
<https://us02web.zoom.us/j/81714917557>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Feb 5, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Feb 5, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Feb 5, 2024 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Feb 5, 2024 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Feb 5, 2024 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc01152024.pdf \(152 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 02_02_2024 10_00_24 AM_Mary McCormick_3D40AICG.pdf \(519 KB\)](#)
[admin_20240202_105908.pdf \(922 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. IDOT Maintenance Engineering Agreement
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommends Approval of the IDOT Maintenance Engineering Agreement

Public Content

Cities may enter into an agreement with a consultant to provide engineering services for maintenance work funded in whole or in part with MFT funds. Formal agreements may include preliminary engineering and/or

engineering inspection. Typically, the consultant is responsible for the following duties during preliminary engineering: investigation of the condition of the streets and/or structures, preparation of the maintenance resolution, estimate, and proposal, preparation of the maintenance expenditure statement, etc.

For engineering inspection projects, the consultant is usually responsible for the following: checking materials invoices for payment; and/or preparing the payment estimate for contract maintenance, including any necessary changes-in-plans, and providing a final estimate of the contract maintenance cost.

Form BLR 05520 may be used for maintenance preliminary engineering and/or engineering inspection agreements. The agreement requires the signature and seal of the licensed professional engineer, or structural engineer as applicable, and the signature and title of the local official.

File Attachments

[1075Z24_Maintenance_Engineering_BLR05520_USE.pdf \(144 KB\)](#)

3. Consent Agenda

Subject :	D. Resolution R2024-02-01 for Motor Fuel Tax expenditures in the amount of \$270,000.
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff recommends Council authorize Resolution R2024-02-01 for Motor Fuel Tax expenditures in the amount of \$270,000.

Public Content

Each year the City Council must pass resolutions authorizing expenses for all Motor Fuel Tax (MFT) Funds. MFT funds are spent on cold patch, salt, labor for winter maintenance, labor for patching as well as street lighting expenses. The MFT calendar runs on a January-December fiscal calendar versus our May 1 fiscal calendar which generally results in subsequent amendment resolutions.

File Attachments

[Res No 2024-02-01.pdf \(140 KB\)](#)

8. Business Items

Subject :	A. Ordinance 2024-02-01 Amending Chapter 90, By Adoption of a new Article VII of the Sterling Municipal Code Entitled Non Highway Vehicles
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance 2024-02-01 Amending Chapter 90, By Adoption of a new Article VII of the Sterling Municipal Code Entitled Non Highway Vehicles

Public Content

Council requested City Staff evaluate an ordinance allowing for UTV use on City streets as has been done in other nearby communities. Staff have presented figures to the Council and solicited feedback on a possible ordinance regulating UTV's within the City. Staff have taken feedback from the Council and worked with the City Attorney to draft an ordinance that shares similarities with neighboring communities while incorporating Council input. Ordinance 2024-02-01 addresses all feedback and is presented in final form for Council to consider.

File Attachments

[Ordinance 2024-02-01 Chapter 90 Article VII Non-Highway Vehicles.pdf \(167 KB\)](#)

8. Business Items

Subject :	B. Agreement with Whiteside County Animal Control
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Staff Recommend Council Authorize the Mayor to enter into an Agreement with Whiteside County Animal Control

Public Content

The City of Sterling has had a longstanding partnership with Whiteside County to provide Animal Control services within the City of Sterling. This reduces the burden to the Sterling Police Department who would otherwise need to provide the service. The proposed agreement is for a 3 year term. Cost for the service is year one: \$15,862; year two: \$17,304; year three: \$18,746. Staff, including the Sterling Police Department have reviewed the proposed agreement and recommend approval.

File Attachments

[Agenda Item Whiteside Animal Control Contract.pdf \(2,982 KB\)](#)

8. Business Items

Subject :	C. Ord No 2024-02-02 Amending Chapter 74, Article I, Section 3
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	City Staff Recommend Approval of Ordinance No 2024-02-02 Amending Chapter 74, Article I, Section 3

File Attachments

[Ordinance 2024-02-02 Amending Ch 74 Multi Family Dwelling Garbage Containers.pdf \(76 KB\)](#)

11. Adjourn to Budget Study Session

Subject :	A. Budget Study Session
Meeting :	Feb 5, 2024 - City Council Meeting at 6:30 pm
Type :	Discussion

Public Content

The following Budgets will be discussed

Lincoln Highway Business District Tax Allocation Fund

Northland Mall Business District Tax Allocation Fund

Lincolnway-Lynn TIF Fund

Rock River TIF Fund

CBD East TIF Fund

Lincoln Highway TIF Fund

2021A CGH Medical Center Bond Fund

Special Service Area Fund

2021B CGH Medical Center Bond Fund

2022A Bond Fund (Pension)

2022B Bond Fund (Capital)

Police Pension

Fire Pension

Trust Committee Fund

File Attachments

[3200 Lincoln Highway Business District Tax Allocation Fund Budget 24-25.pdf \(44 KB\)](#)

[3220 Northland Mall Business District Tax Allocation Fund Budget 24-25.pdf \(43 KB\)](#)

[3370 TIF Lincolnway Lynn Budget 24-25.pdf \(47 KB\)](#)

[3385 TIF Rock River Budget 24-25.pdf \(50 KB\)](#)

[3387 CBD East TIF Fund Budget 24-25.pdf \(46 KB\)](#)

[3390 Lincoln Highway TIF Fund Budget 24-25.pdf \(47 KB\)](#)

[3600 2021A CGH Medical Center Bond Budget 24-25.pdf \(42 KB\)](#)

[3681 and 3684 Special Service Area 24-25.pdf \(40 KB\)](#)

[3700 2021B CGH Medical Center Bond Budget 24-25.pdf \(43 KB\)](#)

[4100 2022A Bond Budget 24-25.pdf \(40 KB\)](#)

[4200 2022B Bond Budget 24-25.pdf \(39 KB\)](#)

[7600 Police Pension 24-25.pdf \(57 KB\)](#)

[7700 Fire Pension 24-25.pdf \(56 KB\)](#)

[7800 Trust Committee Fund 24-25.pdf \(38 KB\)](#)

12. Adjourn to Executive Session

Subject :

A. Discussion Related to the Purchase or Leasing of Real Property

Meeting :

Feb 5, 2024 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Move to closed session as provided for under 5 ILCS 120/2 for the purposes of discussion related to the purchase or leasing of real property.

Public Content

5 ILCS 120/2 provides the Governing Body with certain exceptions to the Open Meetings Act and allows for the conducting of a closed session. Provisions of 5ILCS 120/2(c)(5) specifically provide for a closed session to discuss the purchase or lease of real property for the use of the public body.

It is the policy of the City of Sterling to conduct discussions relating to the purchasing or leasing of real property in such a closed session. Therefore, the City Council should move by simple majority vote to go into a closed session for the above purpose as provided for under 5 ILCS 120/2.

No action will follow the closed session.