

Monday, January 7, 2019
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jan 7, 2019 - City Council Meeting at 6:30 pm
Type : Discussion, Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Jan 7, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Jan 7, 2019 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jan 7, 2019 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jan 7, 2019 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc121718.pdf \(125 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accts Pay 01-07-19.pdf \(365 KB\)](#)
[apsummary 01-07-10.pdf \(402 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Award Bid for 2019 MFT General Maintenance Materials
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	City Staff and our Consulting Engineers, Willett, Hofmann & Associates recommend that the City accept bids as presented.

Public Content

Each year the City solicits bids for General Maintenance materials that are purchased with Motor Fuel Tax funds.

Our consulting engineers, Willett, Hofmann & Associates recommend that we accept all bids as presented to allow the City the flexibility of using more than one supplier. This is acceptable to IDOT.

Below are the bids received.

Bidder	Ag Ground Limestone unit/total	Bituminous Patching unit/total	Bituminous Conc. Surface unit/total	Aggregate Surface unit/total	Location/ Miles
Civil Materials Freeport, IL		\$85.00	\$54.00		
Alliance Materials Dixon, IL				5.60	10.1

File Attachments

[2019mftgenmaint.pdf \(112 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Partial Pay Request #3 for Civil Constructors in the amount of \$37,382.77 for the Sanborn Project
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #3 for Civil Constructors in the amount of \$37,382.77 for the Sanborn Project

Public Content

Partial Pay Request #3 for Civil Constructors in the amount of \$37,382.77 for the Sanborn Project should be the last partial payment for this project. Work is substantially complete and a 1% retainage of \$4,626.90 is being held for final restoration work.

File Attachments

[PPR3-Sanborn.pdf \(52 KB\)](#)
[PPR3-Sanborn-bills.pdf \(622 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	E. Final Pay Request for 2018 Street Project to Twin City Construction in the amount of \$23,894.37
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Final Pay Request for 2018 Street Project to Twin City Construction in the amount of \$23,894.37

Public Content

Final Pay Request for 2018 Street Project to Twin City Construction in the amount of \$23,894.37 represents the last payout for the 2018 Street contract for E. 8th Street and E. 16th Street. Additional costs were incurred as concrete work was added to this contract for the riverfront area. The riverfront concrete work was paid for from the Northwestern Redevelopment fund and NOT the Local Option Sales Tax.

File Attachments

[FP-16th Street.pdf \(139 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	F. Partial Pay Request #2 for Fischer Excavating in the amount of \$139,392.17 for the Douglas Park Neighborhood Drainage Project
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approve Partial Pay Request #2 for Fischer Excavating in the amount of \$139,392.17 for the Douglas Park Neighborhood Drainage Project

Public Content

Fischer Excavating has completed most of the work possible for the season. The value of work to date since Partial Pay #1 amounts to \$139,392.17 for the Douglas Park Neighborhood Drainage Project. This project was

slowed by the necessity to relocate gas service lines throughout the neighborhood, but should be completed in 2019.

File Attachments

[PPR2-Douglas Park.pdf \(5.691 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	G. Refer to Plan Commission Annexation of Property owned by Sterling Park District
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to the Plan Commission at the scheduled meeting January 17, 2018.

Public Content

This petition from the Sterling Park District is to annex PIN #11-18-476-015. The property is at the northwest corner of Lynn Blvd and W. Lefevre Road and is contiguous to City limits. The property is mostly occupied by the bike trail which runs north-south through the site.

File Attachments

[pet-spd.pdf \(60 KB\)](#)

[pet-spd-gsi.pdf \(205 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	H. Refer to Plan Commission Annexation of Property Owned by Sterling Industrial Development Commission (SIDC)
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to the Plan Commission at the scheduled

Public Content

This petition is to annex PIN # 11-17-351-003, which is owned by the SIDC. The property is at the northeast corner of Lynn Blvd and W. Lefevre Road and is contiguous to City limits. The property is vacant except for the bike path which runs north-south near the western border of the parcel.

File Attachments

[pet-sidc.pdf \(50 KB\)](#)

[pet-sidc-gsi.pdf \(203 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. Recommended Personnel Action

Subject :	A. Swear in new Officers: Bradley Jasutis, Spencer Morrissey, and Madison Howard
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	

6. Presentations and Awards

Subject :	A. Presentation from Brian Frickenstein with Willett, Hofmann & Associates
Meeting :	Jan 7, 2019 - City Council Meeting at 6:30 pm
Type :	Presentation

Public Content

Presentation on Street Maintenance funding and methodologies from Brian Frickenstein with Willett, Hofmann & Associates, Brad Schrader of Public Works and Scott Shumard.