

Tuesday, January 3, 2023
City Council Meeting at 6:30 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue
Zoom Link
<https://us02web.zoom.us/j/89991071037>

1. Meeting Opening

Subject : A. Call to Order
Meeting : Jan 3, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : B. Roll Call
Meeting : Jan 3, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

1. Meeting Opening

Subject : C. Pledge of Allegiance
Meeting : Jan 3, 2023 - City Council Meeting at 6:30 pm
Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment
Meeting : Jan 3, 2023 - City Council Meeting at 6:30 pm
Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes
Meeting : Jan 3, 2023 - City Council Meeting at 6:30 pm
Type : Action (Consent)
Recommended Action : Approval of Minutes as presented

File Attachments

[cc12192022.pdf \(110 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[admin_20221229_114835.pdf \(562 KB\)](#)
[Accounts Payable by G_L Distribution Report 12_29_2022 12_06_15 PM_Mary McCormick_3D409DLU.pdf \(304 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	C. Refer to the Plan Commission the petition from Mahboob and Saleha Khan to expand and change special use at 409 Avenue L and 1204 West 4th Street
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Refer to the Plan Commission the petition from Mahboob and Saleha Khan to expand and change special use at 409 Avenue L and 1204 West 4th Street

Public Content

Petitioners Mahboob and Saleha Khan are requesting to expand and change the special use at 409 Avenue L and 1204 West 4th Street to light duty manufacturing.

File Attachments

[admin_20221220_115518.pdf \(254 KB\)](#)

3. Consent Agenda

Subject :	D. Refer to the Plan Commission the Petition from Pete Harkness for the Subdivision Plat at 31382 Holly Road
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to the Plan Commission the Petition from Pete Harkness for the Subdivision Plat at 31382 Holly Road

Public Content

Refer to the Plan Commission a petition from Pete Harkness for a subdivision plat located at 31382 Holly Road. This parcel is within 1 1/2 miles of the city limits.

File Attachments

[admin_20221220_115446.pdf \(36 KB\)](#)

[admin_20221220_115414.pdf \(137 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Refer to the Plan Commission the Petition from Dan Koster for the Subdivision Plat 2.5 Acre Parcel Along Lynn Blvd (Peaceful Properties)
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Refer to the Plan Commission the Petition from Dan Koster for the Subdivision Plat 2.5 Acre Parcel Along Lynn Blvd (Peaceful Properties)

Public Content

Refer to the Plan Commission a petition from Dan Koster for a subdivision plat located along Lynn Blvd. This 2 1/2 acre parcel is located adjacent to the city limits.

File Attachments

[admin_20221220_115434.pdf \(35 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Pay Request #4 (Final) to Martin and Company for Avenue D and E in the amount of \$1,491.00.
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Pay Request #4 (Final) to Martin and Company for Avenue D and E in the amount of \$1,491.00.

Public Content

On August 2nd the Council awarded the contract for the Avenue D and E Reconstruction to Martin and Company Excavating in the amount of \$498,387.47. This is the final payment for work completed.

File Attachments

[Council Agenda Item - Pay Request Final Ave D & E.pdf \(176 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Pay Request to Strand Associates Inc. for Griswold Avenue Drainage Improvements in the amount of \$28,646.81.
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Staff Recommends Approval of the Pay Request to Strand Associates Inc. for Griswold Avenue Drainage Improvements in the amount of \$28,646.81.

Public Content

On March 21, 2022 the Council authorized the Mayor to enter into an Engineering Agreement with Strand Associates. The agreement covered reconstruction of Griswold from 4th to LeFevre, Woodburn Ave from 11th Ave to LeFevre and the side streets (11th, 13th, and 15th).

This pay request covers work done between November 1, 2022 and November 30, 2022.

File Attachments

[Council Agenda Item Pay Request Strand Griswold Drainage Improvements January 23.pdf \(29 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	H. Pay Request to McDermaid Roofing and Insulating Co. for Central Park Concessions in the amount of \$31,975.00
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action (Consent)
Recommended Action :	Approval of Pay Request to McDermaid Roofing and Insulating Co. for Central Park Concessions in the amount of \$31,975.00

Public Content

This pay request covers the roofing for the concession stand building at Central Park.

File Attachments

[admin_20221230_161337.pdf \(24 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. Business Items

Subject :	A. Ordinance No. 2023-01-01 Authorizing Disposal of Surplus Fire Apparatus; 2002 Pierce Engine
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action

Recommended Action :

Approval of Ordinance No. 2023-01-01 Authorizing
Disposal of Surplus Fire Apparatus; 2002 Pierce Engine

Public Content

The Sterling Fire Department purchased two newer KME fire engines from another fire department to replace Engine 1 and Engine 6. One is ready for front line service and the other is nearly ready for service.

Engine 6 was a 2002 purchased used from the Byron Fire Protection District in December of 2013 to replace Engine 3 which was damaged in an accident. The intent for Engine 6 is to advertise and sell using the sealed bid process.

File Attachments

[Ord 2023-01-01 Ordinance Disposal of Surplus Property.pdf \(170 KB\)](#)

8. Business Items

Subject :	B. Ordinance No. 2023-01-02 Authorizing Disposal of Surplus Fire Apparatus; 2003 Spartan Alexis
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Ordinance No. 2023-01-02 Authorizing Disposal of Surplus Fire Apparatus; 2003 Spartan Alexis

Public Content

Engine 1, a 2003 Spartan Alexis, was recently taken out of service now that one of the KME engines purchased this year (Engine 3) has been put into active service.

In late December, staff became aware of a group from central Illinois named US Ambulances for Ukraine, which is coordinating ambulance and fire truck donations to Ukraine. Given the high mileage (over 100,000) and age of Engine 1, the engine retains little of its original value. Ukrainians will get far more benefit from this engine than anyone else ever will given the number of artillery, rocket, missile and drone attacks Russia is inflicting on civilian infrastructure and residential areas on a regular basis. Engine 1 would be their 3rd engine donation after Chillicothe and Bedford Park, plus 2 more in the donation process in addition to 30+ ambulance donations.

The City would transport Engine 1 to a warehouse in Schiller Park. From there, private donations will transfer the truck to the east coast for a ship in early February or there's a small chance it is flown over in late January.

File Attachments

[Ord 2023-01-02 Ordinance Disposal of Surplus Property.pdf \(178 KB\)](#)

8. Business Items

Subject :	C. Waive Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$60,491.99 for a 2023 Police Package Chevrolet Tahoe for the Sterling Fire Department
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

Approve Waiving the Bid Process and Accept a Quote from Karl Chevrolet in the amount of \$60,491.99 for a 2023 Police Package Chevrolet Tahoe

Public Content

On July 5, 2022 the Council approved purchasing a vehicle to replace the Deputy Fire Chief's vehicle for \$59,201.99. Due to supply chain issues, delivery on the new vehicle has been changed from the fall of 2022 to June of 2023.

The Fire Chief's vehicle is a 2018 Ford with 84,000 miles. A new Chief's vehicle is planned for the FY 23-24 Budget. Given the delivery delays on vehicle orders, staff is requesting to approve an order for a Chief's vehicle for delivery sometime later in 2023.

Since the July order for the original Deputy Chief's Tahoe, there has been an increase of \$1,290 for the same vehicle.

The attached updated quote was sent to the City on December 28 even though the date on the quote is labeled as being from June.

File Attachments

[Sterling Illinois Fire Department 2023 Tahoe SSV RED In Color 4x4 Updated Quote.pdf \(60 KB\)](#)

8. Business Items

Subject :

D. Acceptance of the bid for demolition the dwelling located at 901/903 1st Avenue

Meeting :

Jan 3, 2023 - City Council Meeting at 6:30 pm

Type :

Action

Recommended Action :

It is the recommendation of the Staff that the City Council award the contract to demolish the dwelling located at 901 /903 1st Avenue to Burke Excavating in the amount of \$24,400.

Public Content

The City of Sterling is in the process of acquiring ownership of the subject property at 901 1st Avenue from the Greater Sterling Development Corporation. Bids were advertised for the demolition of the building on December 14, 2022, and only one (1) bid was received. The bid was opened on Tuesday, December 27, 2022.

The lone bid received was from Burke Excavating, Inc., Tampico Illinois, in the amount of \$24,400.00. The bid was found to be in accordance with the Bid Specifications. Funding for this work will be from the Strong Communities Program (SCP).

It is the recommendation of the Staff that the City Council award the contract to demolish 901 1st Avenue to Burke Excavating, Inc., Tampico, Illinois, in the amount of \$24,400.00.

File Attachments

[admin_20221227_124849 \(1\).pdf \(14 KB\)](#)
[901 1st Ave - Front prior to demolition.JPG \(4,266 KB\)](#)
[20220930_144005.jpg \(175 KB\)](#)
[20220930_143638.jpg \(278 KB\)](#)
[20220930_142637.jpg \(223 KB\)](#)
[20220930_143443.jpg \(235 KB\)](#)
[20220930_143710.jpg \(131 KB\)](#)

8. Business Items

Subject :	E. Pay Request #1 to Hoerr Construction in the amount of \$321, 409.61
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Pay Request #1 to Hoerr Construction in the amount of \$321, 409.61

Public Content

On July 18, 2022 the Council awarded the bid to Hoerr Construction for sanitary sewer rehabilitation. The City often lines sewer lines and manholes with cured-in-place liners to give new life to old and failing sewers.

Pay request 1 covers the sanitary sewer cleaning, televising and cured-in-place lining in the areas listed below. The sanitary manhole rehabilitation is currently being worked on.

- Avenue G W. 5th St. to South Side of Railroad Tracks
- 5th Avenue E. 4th St. to E. 5th St.
- 16th Avenue Easement E. 20th St. to 2203 16th Ave.

File Attachments

[admin_20221229_114850.pdf \(228 KB\)](#)

8. Business Items

Subject :	F. Pay Request #1 to Willett Hofmann and Associates in the amount of \$10,629.75
Meeting :	Jan 3, 2023 - City Council Meeting at 6:30 pm
Type :	Action
Recommended Action :	Approval of Pay Request #1 to Willett Hofmann and Associates in the amount of \$10,629.75

Public Content

Pay request 1 covers professional services from July 2022 through December 3 2022. Services include onsite construction observation of the sanitary sewer rehabilitation project that was conducted by Hoerr Construction.

File Attachments

[admin_20221229_114905.pdf \(69 KB\)](#)