

Monday, May 1, 2023

City Council Meeting at 6:30 pm Incoming Council

CITY COUNCIL MEETING AGENDA

Council Chambers - First Floor

212 Third Avenue

Link to join Webinar

<https://us02web.zoom.us/j/89869142209>

1. Meeting Opening

Subject : A. Call to Order

Meeting : May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council

Type : Procedural

1. Meeting Opening

Subject : B. Roll Call

Meeting : May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council

Type : Procedural

2. Communication from Visitors

Subject : A. Public Comment

Meeting : May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council

Type : Information

File Attachments

[public comment policy.pdf \(75 KB\)](#)

3. Consent Agenda

Subject : A. Approval of Minutes

Meeting : May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council

Type : Action (Consent)

Recommended Action : Approval of Minutes as presented

File Attachments

[cc04172023.pdf \(133 KB\)](#)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

[Accounts Payable by G_L Distribution Report 04_28_2023 11_13_09 AM_Mary McCormick_3D409PRI.pdf \(348 KB\)](#)
[admin_20230428_120516.pdf \(546 KB\)](#)

Consent

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3. Consent Agenda

Subject :	C. Proclamation declaring May 15th as Police Memorial Day and May 15 - 21, 2023 as Police Officers Week
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)

Public Content

In 1962, President Kennedy proclaimed May 15 as National Peace Officers Memorial Day and the calendar week in which May 15 falls, as National Police Week. Established by a joint resolution of Congress in 1962, National Police Week pays special recognition to those law enforcement officers who have lost their lives in the line of duty for the safety and protection of others.

File Attachments

[Police Officers Memorial Day 2023.pdf \(193 KB\)](#)

Consent

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extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	D. Letter Carriers Food Drive Proclamation
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)
Recommended Action :	Approval of the Letter Carriers Food Drive Proclamation

Public Content

The Letter Carriers of Sterling and Rock Falls Post Office will be collecting food on Saturday May 13, 2023. The need continues and contributions have decreased. Please remember to place food by your mailbox on Saturday, May 13.

File Attachments

[Letter Carrier Food Drive Proclamation 2023 PDF.pdf \(65 KB\)](#)

Consent

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3. Consent Agenda

Subject :	E. Resolution 2023-05-13 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2019-04-12 to dispose of City owned obsolete and surplus equipment and abandoned and unclaimed property recovered by the Police Department

Public Content

Obsolete, surplus, abandoned and unclaimed property is disposed of through public auction pursuant to public notice legal requirements.

Permission is requested to dispose of un-needed and unclaimed items through the normal process of public auction.

File Attachments

[R2023-05-13 surplus for auction .pdf \(61 KB\)](#)

Consent

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3. Consent Agenda

Subject :	F. Request from Sauk Valley Area Chamber of Commerce to waive fees to utilize Grandon Civic Center on September 16, 2023
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)
Recommended Action :	Approve, if accepted, the request from Sauk Valley Area Chamber of Commerce to waive fees to utilize Grandon Civic Center on September 16, 2023

Public Content

The Sauk Valley Area Chamber of Commerce is celebrating the 70th Annual Fiesta Parade with a Community event after the Parade.

File Attachments

[Grandon Rental Application.pdf \(643 KB\)](#)

Consent

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3. Consent Agenda

Subject :	G. Pay Request #7 (Final) to Martin and Company for 1st Avenue in the amount of \$50,000.
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action (Consent)
Recommended Action :	Approve Pay Request #7 (Final) to Martin and Company for 1st Avenue in the amount of \$50,000.

Public Content

City Council awarded a contract to Martin & Company for the reconstruction of 1st Ave in the amount of \$2,486,500. This invoice is the final payment for work preformed.

File Attachments

[Council Agenda Item - Pay Request Final - Martin 1st Ave.pdf \(587 KB\)](#)

Consent

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5. Presentations and Awards

Subject :	A. Resolution 2023-05-14 Honoring Charles "Skip" Lee for his Distinguished Service to the City of Sterling
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action
Recommended Action :	Approval of Resolution 2023-05-14 Honoring Charles "Skip" Lee for his Distinguished Service to the City of Sterling

Public Content

RESOLUTION NO. 2023-05-14 is a Resolution honoring Charles Skip Lee for his distinguished service to the residents of the City

WHEREAS, Charles Skip Lee has diligently and with compassion served the residents of the City of Sterling as Mayor from May, 2011 to May, 2023; and

WHEREAS, Charles Skip Lee has also served the residents of the City of Sterling as an Alderman and long-serving member of the Library Board, including President; and

WHEREAS, in addition to a long career in education Skip Lee also served the community outside of his official capacities as a youth mentor, a teacher and various leadership roles within Grace Episcopal Church; and

WHEREAS, In his capacity as Mayor, Skip Lee was a tireless champion for the community, always speaking with pride about the City on behalf of the City Council, Staff and residents of Sterling; and

WHEREAS, Skip Lee supported and led efforts to improve communications, enhance community amenities, address environmental and infrastructure deficiencies, and improve the financial stability of the City; and

WHEREAS, Skip Lees tenure as Mayor has also taken on the challenge of thankless and time-consuming groundwork to prepare for projects such as the environmental cleanup and repurposing of industrial sites on the riverfront for future recreational, commercial and residential development; and

WHEREAS, Skip Lee consistently set a positive example for all of those around him, exhibiting unwavering support for the City, especially the valued City Staff; and

WHEREAS, Skip Lees charisma, humor, and support will be missed by those who served beside him and under his leadership.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Sterling, Whiteside County, Illinois as follows:

SECTION 1: The preambles to this resolution are true and correct and are hereby incorporated in this Section 1 as if more fully set forth herein.

SECTION 2: Charles Skip Lees service to the residents of Sterling, in all his capacities, including as Mayor from 2011-2023 are formally recognized and honored. The Citizens, Aldermen and Staff are forever appreciative of his leadership and dedication to the best interests of the community.

SECTION 3: That a copy of this resolution be presented to outgoing Mayor Charles Skip Lee and that a copy become a permanent record of the City so that his dedication serves as an example for those entering public service.

SECTION 4: This resolution shall be in full force and effect from and after its passage and approval and publication as required by law.

Passed by the Mayor and the City Council of the City of Sterling on the 1st day of May, 2023.

File Attachments

[Mayor Lee Resolution.pdf \(385 KB\)](#)

6. Recommended Personnel Action

Subject :	A. Introduction of Officer Anthony Adamson as the new Police Sergeant
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Procedural

Public Content

The Fire-Police Commission is promoting Officer Anthony Adamson to the rank of Sergeant to fill a vacancy.

6. Recommended Personnel Action

Subject :	B. Pinning of Firefighters
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Presentation

Public Content

Austin Ewing being pinned by Marilyn Ewing started March 30th, 2022 and being promoted from Probationary Employee to Firefighter effective March 31st, 2023

Nathaniel Bitterman being pinned by RyLeigh Bitterman started March 30th, 2022 and being promoted from Probationary Employee to Firefighter effective March 31st, 2023

Nicholas Simpson being pinned by Emily Simpson started March 30th, 2022 and being promoted from Probationary Employee to Firefighter effective March 31st, 2023

Mike Liedberg being pinned by Ashley Liedberg started September 3rd, 2014 and being promoted from Firefighter to Lieutenant effective December 28th, 2022

Adrian Avelar being pinned by Stacey Avelar started October 31st, 2012 and being promoted from Lieutenant to Captain effective December 28th, 2022. He was promoted to Lieutenant on November 15th, 2021.

8. Business Items

Subject :	A. Engineering Agreement with Strand Engineering for technical services related to the Highland Park Subdivision
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Action
Budgeted :	Yes
Recommended Action :	Authorize the City Manager to enter into an Engineering Agreement with Strand Engineering for technical services related to the Highland Park Subdivision

Public Content

The City's next planned stormwater management project is the Highland Park Subdivision, which includes Crandall Street, Merrill Street, North Street and Spring Street. Sanborn Street was completed as part of an earlier drainage improvement project.

This project includes the design, bidding and construction related engineering service for reconstructing the roads with curb and gutter, adding sidewalks and adding a storm sewer system to the area. If the City is successful in attaining the RAISE grant for the Woodburn and Dillon stormwater project, funds for the construction work will be immediately available for this project. If the RAISE grant is not received, the City can apply for funds for the Highland Park Subdivision if the engineering is completed. Otherwise, the City

should have accumulated the funding to complete this project in the Stormwater Projects fund within the next 5 years.

Funding for the engineering was included in the FY 23-24 Stormwater Projects Budget.

File Attachments

[1498.027.23-01.FINAL NFS.pdf \(83 KB\)](#)

9. Staff Reports

Subject :	A. Sterling Police Department 2022 Year End Report
Meeting :	May 1, 2023 - City Council Meeting at 6:30 pm Incoming Council
Type :	Information, Presentation

Public Content

File Attachments

[2022 Year End Report.pdf \(29.423 KB\)](#)