Monday, November 5, 2018
City Council Meeting at 5:00 pm

CITY COUNCIL MEETING AGENDA
Council Chambers - First Floor
212 Third Avenue

1. Meeting Opening

Subject :	A. Branding and Survey Results
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	

1. Meeting Opening

Subject :	B. Reconvene to Regular Meeting at 6:30 pm
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	

1. Meeting Opening

Subject :	C. Call to Order
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Procedural

1. Meeting Opening

Subject :	D. Roll Call
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Procedural

1. Meeting Opening

Subject :	E. Pledge of Allegiance
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Procedural

2. Communication from Visitors

Subject :	A. Public Comment
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Information

File Attachments

public comment policy.pdf (75 KB)

3. Consent Agenda

Subject :	A. Approval of Minutes
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Approval of Minutes as presented

File Attachments

cc101518.pdf (122 KB)

Consent

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Most of the items listed under the consent agenda have gone through Board subcommittee review and recommendation. Documentation concerning these items has been provided to all Board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

3. Consent Agenda

Subject :	B. Approval of Bills and Payroll
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Approval of Bills and Payroll as presented

Public Content

File Attachments

Acct Pay 11-05-18.pdf (477 KB)
apsummary 11-05-18.pdf (787 KB)

Consent

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3. Consent Agenda

Subject :	C. Award Bid for New Sprinkler System at Public Works
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm

Type :	Action (Consent)
Recommended Action :	City staff recommends the City Council authorize the lowest bid to Automatic Fire System for $36,000.

Public Content

Public Works has been working to get a sprinkler system installed in the newest building since its construction. Recently, the City has contracted to run a new water service line to supply a sprinkler system for the building. Civils labor was $13,318.71 and material cost to get the line into the building was $8,485.00.This project has been going through a design and engineering phase for several years. Funds for the sprinkler system were budgeted adequate funds in our FY 2018-2019 capital budget.

Staff sought bids for installation of the sprinkler system at Public Works.

Six bids were received.

Absolute Fire Protection of Rockford $40,250

Nelson Fire Protection of Rockford $41,853

Company One Fire Suppression of Fulton $44,900

SJ Carlson Fire Protection of Rockford $42,596

Automatic Fire Systems of Rockford $36,000

Ahern Fire Protection of Davenport, IA $37,000

Funds for the sprinkler system were budgeted in our FY 2018-2019 budget.

Consent

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3. Consent Agenda

Subject :	D. Award Bid for Cured in Place Sewer Line Rehabilitation
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	City staff recommends the City Council award the low bid to Insituform Technologies in the amount of $52,700.

Public Content

Public Works and Waste Water have been working to address our inflow and infiltration (I&I) problems and infrastructure that is in need of repair. Recently a sinkhole developed in one of the larger lines on Ave B behind St. Marys school due to failing joints in the pipe. Staff proposes using the cured-in-place method, which is also known as slip lining, to repair the pipe. The segment of pipe to be rehabilitated runs from W. 6th St.to W. 7th St. on Ave B.

Additionally two deteriorating lines on the east end of town will also be slip lined as part of this project. The segments to rehabilitated start on the 1400 block of E. 16th St and run South 2 blocks to the 1400 block of E. 14th St., both sections of lines cross private property.

The City has successfully used this method to rehabilitate numerous lines over the last several years.

Staff sought bids for installation of the Cured in Place Pipe/ Three bids were received.

Visu-Sewer of Bridgeview IL $52,900

Hoerr Construction of Goodfield IL $65,200

Insituform Technologies of Chesterfield, MO $52,700

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3. Consent Agenda

Subject :	E. Resolution #R2018-11-20 Authorizing the Sale of Surplus Real Estate - 805 Maple Lane
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2018-11-20 Authorizing the Sale fo Surplus Real Estate at 805 Maple Lane

Public Content

The City of Sterling received the property located at 805 Maple Lane by quit claim deed on August 7, 2018. We have received an offer than meets the requirements which is 80% of the appraised value to sell City owned property. Once the property is sold it will be back on the tax roll and rehabbed for occupancy. This is the best outcome for everyone involved including the City its a property that in all likelihood we would have had to maintain for many years until it was taken over for back taxes.

File Attachments

R2018-11-20 805 Maple Lane.pdf (140 KB)

Consent

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3. Consent Agenda

Subject :	F. Resolution #R2018-11-21 Authorizing the Sale of Waste Water Treatment Pick-up Truck at Auction
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Approve Resolution #R2018-11-21 to sell at public auction a 2006 Chevy Silverado that has been replaced with a 2018 Chevy Silverado

Public Content

The Sterling Waste Water Department is replacing a 2006 Chevy Silverado Extended cab ½ ton 4x4 with a 2018 Chevy Silverado crew cab ½ ton 4WD. They plan to sell the 2006 Chevy Silverado through a public auction.

File Attachments

R2018-11-21 chevy silverado.pdf (101 KB)

Consent

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3. Consent Agenda

Subject :	G. Resolution #R2018-11-22 providing for the abatement of general real property taxes for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2010A (Recovery Zone Facility Bonds)
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Please make a motion to approve Resolution No. R2018-11-22 abating the 2018 tax levy in the amount of $484,402.50 for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2010A (Recovery Zone Facility Bonds) if acceptable.

Public Content

Resolution No. 2018-11-22provides for the abatement of general real property taxes for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2010A (Recovery Zone Facility Bonds). The general real property taxes to be abated for the 2018 tax levy by Resolution No. R2018-11-22totals $484,402.50. The bond ordinance requires that each year taxes will be levied to pay for the upcoming years principal and interest unless there are significant revenues on hand to pay for same. Sufficient revenues should be available from the following sources, which will allow us to abate the levy: receipts derived from repayment of the loan by Continental 232 Fund LLC and sales and use taxes collected in connection with the project.

Attached is a copy of Resolution No. R2018-11-22and a copy of the debtservice schedule.

File Attachments

R2018-11-22 abate tax Kohl's.pdf (7 KB)
2010A bond schedule.pdf (79 KB)

Consent

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3. Consent Agenda

Subject :	H. Resolution #R2018-11-23 providing for the abatement of general real property taxes for Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010D (Recovery Zone Economic Development Bonds Direct Payment)
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Please make a motion to approve Resolution No. R2018-11-23 abating the 2018 tax levy in the amount of $387,792.50 for the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010D (Recovery Zone Economic Development Bonds Direct Payment) if acceptable.

Public Content

Resolution No. R2018-11-23 provides for the abatement of general real property taxes for the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2010D (Recovery Zone Economic Development Bonds Direct Payment). The general real property taxes to be abated for the 2018 tax levy by Resolution No. R2018-11-23 totals $387,792.50. The bond ordinance requires that each year taxes will be levied to pay for the upcoming years principal and interest unless there are significant revenues on hand to pay for same. An accounting shows that there will be sufficient revenues available from sales taxes collected (other than the public infrastructure one-half cent sales taxes and the sales taxes related to the Kohls project).

Attached is a copy of Resolution No. R2018-11-23 and a copy of the debt service schedule.

File Attachments

2010D bond schedule.pdf (231 KB)
R2018-11-23 abate tax Coliseum.pdf (77 KB)

Consent

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3. Consent Agenda

Subject :	I. Resolution No. R2018-11-24 providing for the abatement of general real property taxes for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012.
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Please make a motion to approve Resolution No. R2018-11-24 abating the 2018 tax levy in the amount of $3,372,200.00 for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012 if acceptable.

Public Content

Resolution No. R2018-11-24 provides for the abatement of general real property taxes for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2012. The general real property taxes to be abated for the 2018 tax levy by Resolution No. R2018-11-24 totals $3,372,200.00. The bond ordinance requires that each year taxes will be levied to pay for the upcoming years principal and interest unless there are significant revenues on hand to pay for same. These bonds were issued on behalf of CGH Medical Center, which has assured the City that there are sufficient funds available to allow us to abate the levy.

Attached is a copy of Resolution No. R2018-11-24 and a copy of the debtservice schedule.

File Attachments

2012 CGH bond schedule.pdf (52 KB)
R2018-11-24 abate CGH bonds.pdf (7 KB)

Consent

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3. Consent Agenda

Subject :	J. Resolution No. R2018-11-25 providing for the abatement of general real property taxes for General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Please make a motion to approve Resolution No. R2018-11-25 abating the 2018 tax levy in the amount of $990,615.00 for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017 if acceptable.

Public Content

Resolution No. R2018-11-25 provides for the abatement of general real property taxes for the General Obligation Refunding Bonds (Alternate Revenue Source), Series 2017. The general real property taxes to be abated for the 2018 tax levy by Resolution No. R2018-11-25 totals $990,615.00. The bond ordinance requires that each year taxes will be levied to pay for the upcoming years principal and interest unless there are significant revenues on hand to pay for same. Sufficient revenues should be available from non-home rule sales taxes, which will allow us to abate the levy.

Attached is a copy of Resolution No. R2018-11-25 and a copy of the debt service schedule.

File Attachments

2017 bond schedule.pdf (55 KB)
R2018-11-25 abate tax stormwater.pdf (7 KB)

Consent

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3. Consent Agenda

Subject :	K. Approve Policy to Sell Personal Service Weapons to Retiring Police Officers
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Staff has conferred with City Attorney Zollinger to ensure the policy and procedure protects the City which is accomplished provided all necessary documentation required by The ATF and Illinois State Police is completed.

Public Content

In many jurisdictions, retiring police officers are presented with an option to retain their service weapon upon separation. Jurisdictions handle the transfer in various ways ranging from gifting of the weapon to selling it at market value. Chief Morgan would like to afford the opportunity to officers who retire in good standing from the department to purchase their service weapon at a fair market trade in value.

In the past, officers would be afforded the opportunity to purchase their service weapon upon the department rotating to new weapons. This purchase would be done at the trade in value of the weapon negotiated between the department and the company providing the new weapons.

File Attachments

SPD Service Weapon Purchase Program Policy.pdf (187 KB)
Weapon Purchase Forms.pdf (68 KB)

Consent

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3. Consent Agenda

Subject :	L. Partial Pay Request #1 for Avenue D Sanitary Sewer Project to O'Brien Civil Works in the amount of $36,236.30
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Staff recommends Council approve Partial Pay Request #1 for Avenue D Sanitary Sewer Project to O'Brien Civil Works in the amount of $36,236.30

Public Content

Civil Works has completed most of the work replacing the sewer line between Ave D and Locust Street between the clinic property and Wilco. There was a small change order in the amount of $1,482.55 to realign a service lateral that didnt match to the new manhole. The change was done under the engineers oversight at time and material costs. The project is nearly complete with the exception of dirt work/site restoration due to the recent wet weather.

File Attachments

PPR1 Avenue D sewer.pdf (455 KB)

Consent

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3. Consent Agenda

Subject :	M. YMCA Drumstick Dash 5K Run on Thanksgiving Day, Noveber 22, 2018
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action (Consent)
Recommended Action :	Approve the route for the YMCA Drumstick Dash 5K Run on Thanksgiving Day, November 22, 2018

Public Content

YMCA staff has requested permission to conduct a 5K run on Thanksgiving Day. The Drumstick Dash 5K Run will begin at 8:00 on Avenue E, south of Lynn Boulevard. The run will not cross any state highways.

File Attachments

YMCA run route.jpg (67 KB)

Consent

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6. Presentations and Awards

Subject :	A. Proclamation for Small Business Saturday
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action

File Attachments

Proc-small bus Sat.pdf (49 KB)

6. Presentations and Awards

Subject :	B. Presentation of Annual Audited Financial Statements for FY 2017-2018
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action
Recommended Action :	It is the recommendation of City staff to accept the April 30, 2018 audited financial statements and place them on file.

Public Content

Attached is a copy of the fiscal year 2017/2018 audited financial statements. The audit was performed by the independent auditing firm of WIPFLi. The audit reflects the Citys financial position and demonstrates that the City is in conformity with generally accepted accounting principles.

Kris Garnhart from WIPFLi is present to answer any questions that you may have regarding the audit.

File Attachments

[Audit Letter.pdf (485 KB)]
[Audit Report2.pdf (949 KB)]

8. Business Items

Subject :	A. Intergovernmental Agreements between the City of Sterling and Community Unit School District No. 5 for a School Resource Officer (SRO) and access by the Sterling Police Department electronic video security systems
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action
Recommended Action :	It is the recommendation of staff that the Council and Mayor adopt Ordinance 2018-11-37 authorizing entry into intergovernmental agreements with sterling public schools for implementation of an updated school resource officer program and regulating access to video security system

Public Content

The City of Sterling Police Department and has been providing a School Resource Officer (SRO) to Sterling High School and Challand Middle School since the mid 1990s. The cost sharing reimbursement from the school district has remained level through that time. The updated agreement creates a reimbursement fromthe school district based on the current salary of an entry level patrolman, which adjusts every year based on the current collective bargaining agreement.

This agreement also provides a mechanism of reimbursement by the School District for additional patrol services at the schools and school events. In light of the ever changing security concerns, not just for the high school and middle school, but also the other facilities within the school district, the agreement provides for additional police officer(s) to be hired back on an overtime rate basis to be reimbursed fully by the school district. The district has a set budget for this program in the amount of $35,000 for the 2018-19 school year. Officers sign up for specific dates and times and are present at the grade schools on a rotating basis.

The second agreement allows for access to the school districts video system by members of the Sterling Police Department on an emergency basis and allows the SRO access to the system as part of his/her duties while assigned at the school. This agreement meets the standards for such access by non-school district employees based on federal law which otherwise prohibits such access under privacy rules.

The agreements were prepared by the City Attorney and reviewed by staff and have been approved by the Unit 5 School Board.

File Attachments

[2018-11-37 Sterling schools.pdf (86 KB)]
[Agmt Sterling schools Live Access Video.pdf (105 KB)]
[Agmt Sterling schools RSO.pdf (110 KB)]

8. Business Items

Subject :	B. Amendment to Redevelopment Agreement with Brick Boss for 2607 E. Lincolnway
Meeting :	Nov 5, 2018 - City Council Meeting at 5:00 pm
Type :	Action
Recommended Action :	Authorize an Amendment to the Redevelopment Agreement with Brick Boss to extend the deadline to December 31, 2018 and increase the reimbursable amount to $77,000

Public Content

In September 2017, the City entered into a redevelopment agreement with Boss to reimburse him as a developer up to $55,000 for culvert work at 2607 E. Lincolnway. The work was required to be completed by December 31, 2017 under the original agreement.

Boss reached out to the City to ask for an extension of the agreement and an increase in the Citys reimbursement in an amount of $22,000, for a reimbursement total of $77,000. Permitting issues with the Illinois Department of Natural Resources delayed Boss which added to his mobilization costs and equipment rental costs. Further, he lost aggregate that was washed out while the project was on hold.

The City Council discussed modification of the agreement at the October 15, 2018 Council Meeting and asked for a conceptual site plan to go along with the request. The draft plan, though not approved, is also attached. The culvert installation is nearly complete.

File Attachments

[boss-site plan.pdf (2,034 KB)]
[Boss-site plans.pdf (2,966 KB)]
[Agmt Boss.pdf (150 KB)]