

Minutes for the City of Sterling Municipal Band Commission

February 10, 2026

Commissioners Present:

Gonzalo S. Reyes - Chair

Allen Lee - Treasurer

Tony Crisp - Vice Treasurer

Amy Boze - Secretary

Not Present:

Kevin O'Keefe - Vice Chair

Annette Hackbarth - Director

Vanessa Leavitt - Band Manager

1. CALL TO ORDER

A regular meeting of the Sterling Municipal Band Commission was held on 2/10/26 at 6:05 p.m. in the Council Chambers at City Hall, 212 Third Ave, Sterling, IL, 61081.

Commissioner Reyes called the meeting to order, and attendance was taken showing four Commissioners were present.

2. CONSENT ITEMS

Commissioner Crisp made a motion to approve the following consent items:

January 2026 Regular Meeting Minutes

February 2026 Band Director Report

February 2026 Band Manager Report

Commissioner Lee seconded the motion which passed unanimously.

Motion to amend the December minutes to correct the financial recap report of November.

Corrected numbers should be:

Personnel - Actual \$49,709

Materials and Services - \$25,205.21

Capital Expenses - \$33,943.35

Revenue - \$142,385.93

Operating Balance - \$33,528.37

Commissioner Crisp made a motion to approve, which was seconded by Commissioner Lee and passed unanimously.

3. FINANCIAL REPORT

a. The Financial Report was presented by Commissioner Lee showing:

	<u>Budget</u>	<u>Actual</u>
Personnel:	\$76,200.00	\$58,192.85
Materials and Services:	\$38,293.00	\$30,332.09
Capital Expenses:	\$3,750.00	\$33,943.35*
Revenue:	\$118,650.00	\$151,010.47

Operating Balance to date:

\$28,542.18

*GCC brick and mortar repairs

Commissioner Lee presented the financial report and we are on track for the rest of the fiscal year.

Commissioner Boze made a motion to receive the financial report. It was seconded by Commissioner Crisp and carried unanimously.

b. 2026-2027 BUDGET

Commissioner Lee presented the 2026-2027 budget at the City Council meeting. It was well received.

4. COMMENTS FROM THE PUBLIC

There was no public present.

5. OLD BUSINESS

a. Spring Concert 2026

- i. Brass Quintet: Featuring a new piece by Dr. Brough, entitled 'Made in America'

*Dr. Thomas Bough, NIU

*Dr. Megan Bailey, NIU

*et al- \$3000 for group

*includes rehearsal on April 23 and performance 4/24

Motion to approve the payment of \$3000 to NIU brass ensemble for Spring Concert by Commissioner Crisp, seconded by Commissioner Lee, and unanimously passed.

- ii. Change to Inter-City Agreement Document - Will be modified to reflect change to rain-out location. Sterling High School Fieldhouse will be used instead of Challand Gym. Dr. Everett from SPS will provide a new document for review.

b. MUtS

- i. Pre-Concert Schedule

1. Commissioner Reyes will begin booking groups for preshow concerts. We will need to discuss contract language in regards to weather/location change.

- ii. Our inclement weather policy needs to be discussed at a future meeting.

- c. Yellow 2026 Statement of Economic - Commissioners and Staff asked to return these, with Commissioner Reyes assisting as needed.

6. NEW BUSINESS

None

7. MISCELLANEOUS

- a. Commissioner Reyes wanted to remind everyone that we are only six months away from the Fiesta Parade and we need to come up with a plan for SMB to be represented.
- b. Commissioner Reyes wanted an update on commissioning a piece for our 100th anniversary season. Was Director Hackbarth able to talk to the composer she was hoping to at IMEC?

8. ADJOURNMENT

Commissioner Lee made a motion to adjourn. It was seconded by Commissioner Crisp and passed unanimously. The meeting was adjourned at 7:15 p.m.

Minutes were taken by Secretary Amy Boze and given to Band Manager Vanessa Leavitt to submit to the Clerk of the City of Sterling.

**The next regular meeting of the Sterling Municipal Band Commission will be
Tuesday, March 10, 2026 at 6:00 p.m. in the City Council Chambers
located on the first floor of City Hall, 212 Third Ave, Sterling, IL. 61081.**